

Mount Brenton Golf Course
Board of Directors Meeting
August 1 , 2019
Boardroom, Best Western Hotel, Chemainus

In Attendance: Marjory Miller, Donna Kendall, Kath Burnell, Bruce Greenhill,
Len Shaw, Richard Oldfield, Bob McGavin

Absent: Sue Kubisheski, Art Kendall, Chris Fritsch

A quorum being Present, the Chairman declared the meeting validly constituted.

Approval of the Minutes of July 16

Slight changes to the minutes were made by the directors:

- Deletion of particulars in restaurant contract at this juncture.
- Len Shaw informed that the pricing for painting the portion of the clubhouse was an estimate only, so was deleted from the minutes.

Motion by Bob McGavin to accept July 16 minutes, seconded by Bruce Greenhill.
PASSED

Business Arising

An adjustment was made to the Golf cart policy pertaining to older carts that now states every two years, not bi-annual.

The smoking ban policy was changed to state 6 metres instead of 20 feet. An email was sent out by Jan Best with two complimentary passes to the customer that was not happy with the course being closed to a private group.

Vancouver Island Events has supplied Mount Brenton with a copy of his insurance policy.

A clearance letter from Worksafe BC is required.

Kath Burnell will have a recommendation for the next meeting on reporting incidents and the actions required

1. Pro Shop

Jan supplied a report to the directors

- To date, green fees are up \$30,000 over the same time frame as last year.
- Power cart rentals to date are \$62,000 which is equal to 2018
- 1400 more rounds of golf were played in June compared to last year.
- The club championship had 85 participants and fantastic course conditions. Food was also very well received. The Pro Shop would like to

acknowledge the efforts of Kath, Ken, Jodie and Ernie for doing their part in organizing a great event

- Monaghan Golf has begun the process of moving some of the apparel out of the Pro Shop.
- A microphone has now been installed by Jon Barron and has made a big difference in quality of sound.
- Average pace of play so far this year is 3:56 minutes

2. Grounds and Fairways:

- An arborist looked at the #17 tree and informed that there was no indication of other trees being jeopardized
- The washrooms on #8 and #14 require quotes for flooring to be replaced.
- The Grounds and Fairways committee will conduct a hole by hole report and combine it with their other report to arrange a list in order of priority. A budget amount for improvements will then be obtained.
- Two part time grounds keepers have been hired.

3. House

It was discussed that the table configuration at the west end of the deck was actually in a favourable position. Dialogue with the restaurant about 'shuffling' the tables after the large gatherings will be required.

Cal Allenby will power wash the deck after hours as required. He will also clean the gutters.

4. First Tee Club Captain

A sound system is required for the upstairs lounge, Jan will ask Jon Barron about pricing.

The women's Amateur is approaching and numbers are very low this year.

Jan and Kath have finalized the dress standards code.

A Discussion ensued on whether a Course Marshall is required

5. Finance

Due to the early date of the meeting, July's numbers were not available.

6. Marketing

Donna Kendall reported that there have been four new signups for tee sign advertising.

7. Rental Property

A meeting with North Cowichan has been requested on the zoning of the rental property. No date has been set yet.

8. Cart shed update

Bob informed that has been a problem with the delivery of the steel upright posts and that the contractor will be continuing to resolve the delay.

An electrical engineering firm informed that a 3 phase 600 amp system is required. A power pole will be erected on the golf course side of Henry Road with a transformer to provide the electrical requirements.

The cost of the pole and transformer could be upwards of \$50,000. There are limitations on the Club's insurance, with bylaw improvements being 15% of the claim, approximately \$60,000. Seventeen thousand was required for excavation of the hill to a 2:1 ratio, which leaves approximately \$43,000 towards the electrical requirements.

9.

A motion was introduced by Marjory to form a committee to look at all ways of approaching the running of the Pro Shop. The Committee may include members outside of the Board, proposal to be completed by October Board Meeting, seconded by Bruce. PASSED

10. Cross Walk initiative

A letter was sent to North Cowichan about the safety of members and customers crossing Henry Rd to the parking lot.

11. Food and Beverage

A meeting is required with Jody and Azam about the beer shortages of specific brands in the restaurant.

12. Liquor license update

Richard informed the Board that the Liquor Board requires blueprints of the Clubhouse and deck to verify that the load requirements are in compliance with building codes. A stamped engineers approval will have to accompany the plans. A new application is also needed to consume liquor on the course

A motion was made to address liquor on the course the next meeting by Richard Oldfield, seconded by Bruce Greenhill.

13. Parking Lot

A discussion of the parking lot being very congested was held. There were no immediate ideas to alleviate this.

14. Meeting of Road Construction

Donna informed the board that North Cowichan was holding an information meeting on August 13 about the upgrades to the road and the construction scheduled for the fall of 2019.

Marjory and Donna will attend the North Cowichan information meeting.

15. Smoking Ban

Bob McGavin moved that the no smoking policy that was laid out in July's meeting, 'a full smoking ban should be in force covering the entire clubhouse, concourse, First Tee and Putting Green' and it was seconded by Bruce Greenhill
PASSED

16. Older Gas Carts

A motion by Marjory was proposed that gas carts over 20 years old would be permitted in the cart shed if inspected and certified. Seconded by Bruce.
PASSED

17. Cart ownership

A discussion about cart ownership was held.

The decision was to allow only two owners per golf cart. If three owners were on the agreement at the time of the fire, they were grandfathered in.

Motion by Marjory for 'No more than two co-owners accepted for rental in space in cart shed', seconded by Bob.

PASSED

18. Len informed that the painters he had contacted were extremely busy. It was decided to wait until a slower time to acquire more quotes.

It was agreed that all further business would be deferred to the next meeting.
Motion to adjourn proposed by Richard Oldfield, seconded by Bob McGavin
PASSED

Meeting adjourned at 4:00 p.m.