

Meeting Minutes

Mount Brenton Golf Course Ltd

Meeting Date: *February 19, 2020*

Time: *100*

Attendees

Art Kendall, Len Shaw, Marjory Miller, Chris Fritsch, Richard Oldfield, Kath Burnell

Absent: Bruce Greenhill

Guest: Jan Best, Ernie Whitelaw

Secretary: Lori Lerner

Absent

Donna Kendall

Agenda

- *Pro Shop Report* *Jan Best*
- *Grounds and Fairways* *Ernie Whitelaw, Len Shaw, Chris Fritsch*
- *House Committee* *Kath Burnell, Donna Kendall, Art Kendall*
- *First Tee and Club Captain report* *Kath Burnell*
- *Finance report* *Art Kendall, Lori Lerner*
- *Liquor license update* *Richard Oldfield*
- *Rental Home update*
- *Food %& Beverage update*
- *Strategic Plan update*
- *Correspondence*

The Board accepts the resignation of Sue Kubisheski with many thanks for all her years of support

Motion to accept agenda by Len Shaw, seconded by Richard Oldfield

Motion to accept minutes by Richard Oldfield, seconded by Len Shaw

Motion to set the quorum to a simple ***majority of the directors*** until the 2020 AGM by Marjory Miller and seconded by Chris Fritsch PASSED

Agenda Items

- ***Pro shop report***

Jan informed that there were \$360,000 in green fees, 100,000 in cart rental and 120,000 in retail at the Pro Shop for 2019

Jan disclosed that he had spent approximately \$30,000 on inventory for 2020 so far. A discussion on the limits spent on inventory for purchasing ensued. Jan explained that for 70,000 in sales that it brought in approximately 15,000 in profit and he was going to start with that as a benchmark for the Pro Shop.

Kath and Marjory will form a Pro Shop Committee to oversee the inventory limits in the Pro Shop.

- **Grounds and Fairways**

Ernie contracted Davey Tree to assess the risk rating and assist in managing the subject trees located on the Golf Course and to serve as a guide to ensure tree health, sound structure and liability reduction through minimizing hazardous conditions caused by standing trees.

It was noted that there are 25 areas that need attention.

Many other developments are underway at the golf course and the Grounds and Greens Committee provided a report with the current projects:

- Electrification of the small cart shed is complete with the addition of sensor lighting.
- The gravel upgrade to the cart shed is complete and the mulch application is underway.
- Reconfiguration of the main parking lot is set to begin.
- New doors for #14 washroom are awaiting delivery
- Plans are underway for completion of #14 tee box in March
- Many minor projects are complete or in progress: #16 green re-sodded; ;#2 tee box levelled at the front half.
- Motion by Len Shaw to order aggregate planters from McKay for delivery in mid May, up to a maximum of \$6000. Seconded by Richard Oldfield. PASSED
- Interim rental fencing will be in place until planters delivered.
- Motion to purchase a 40' C-can to use as storage for small machinery, tools, and fertilizer for \$4700 plus delivery and taxes by Marjory Miller, seconded by Richard Oldfield. PASSED
- Motion to side the small cart shed with cedar board or aluminum on the lower half to enhance security by Marjory Miller; seconded by Len Shaw. PASSED

Ernie will look into memorial tree planting.

- **Finance Report**

There is no report, audit is commencing on March 2.

- **House Committee**

The upstairs of the Clubhouse will remain closed until the Restaurant is open for business in March.

A new menu will be offered when the restaurant opens.

A survey will be distributed to the members in the future.

- **1st Tee**

Kath Burnell attended the handicap seminar. There are new charts and sheets being sent to the Club in March.

- ***Liquor licence***

The contractor confirmed that he is adhering tot all liquor license rules.

- **Food and Beverage**

The Board has stressed that there must be consistency and continuity at the restaurant.

Next Meeting *March 18, 2020*

Motion to adjourn at 4:15 by Marjory Miller, seconded by Kath Burnell